



Course Data Sheet

PPM03SPA – PPM 9.4 What's New with Program Management

Course No.: PPM03SPA-94	Category/Sub Category: ITOM / Project and Portfolio Management
For software version(s): 9.4 Software version used in the labs: n/a	Course length: Self-paced
Delivery formats: Online	Delivery type: Digital Learning

Course Description

The What's New in PPM 9.4: Program Management ART course is comprised of 5 modules and has been created specifically for users of the PPM Program Management product. It showcases all of Program Management, including the new features added in 9.4.

The simulations in this course use PPM version 9.4

Audience / Job Roles

Project managers, portfolio managers, business analysts, and program managers.

Course Objectives

Upon successful completion of this course, you should be able to:

- Describe the features and benefits of Program Management
- Define business objectives
- Navigate the Program Management workflow
- Create a program
- Search and manage records within a program

Prerequisites / Recommended Skills

To be successful in this course, you should have the following prerequisites or knowledge.

- High speed internet connection
- Web Browser (IE 7.0+; Mozilla Firefox 17+; Google Chrome 24; or Safari 5.0)
- Adobe Acrobat Reader 9.x, 10.x, or XI

Learning Path

N/A

Certification

N/A

Course Topics

Program Management	Objectives
Module 1: Introduction to Program Management	<ul style="list-style-type: none"> • Introduction • Objectives • About Program Management • Navigate Program Management Functions * • Add Program Management Portlets* • Summary
Module 2: Use the PPM Interface	<ul style="list-style-type: none"> • Introduction • Objectives • PPM Dashboard Login Components • Log In to the PPM Dashboard * • Personalize the Dashboard * • Portlets Overview • Personalize Portlets * • Access Help * • Create References * • Run a Search * • Create and Schedule Reports * • PPM Workflow • Summary
Module 3: Establish Business Objectives	<ul style="list-style-type: none"> • Introduction • Objectives • Define a Business Objective * • Review, Update, Delete Business Objectives * • Summary

Module 4: Create Programs	<ul style="list-style-type: none"> • Introduction • Objectives • Create a Program * • Associate a Project to a Program * • Define Program Settings * • Set Program Access Restrictions * • Program Header • Program Business Objectives • Program Content • Program Details • Program Workflow • Program Timeline • Program Costs • Program Notes • Program References • Summary
Module 5: Work with Programs	<ul style="list-style-type: none"> • Introduction • Objectives • Prioritizing Programs • Managing Programs • Managing Scope Changes • Create a Scope Change Request * • Monitoring a Scope Change • Process a Scope Change * • Managing Risks • Create a Risk * • Process a Risk * • Managing Issues • Create an Issue * • Process an Issue * • Analyze a Program * • Summary

* Indicates a simulation.

HPE Adoption Readiness Tool (ART)

HPE's Adoption Readiness Tool (ART) provides initial and ongoing enablement to your users to ensure that you get the most out of your software. ART is a cost-effective, comprehensive IT education, documentation and performance support solution. ART provides pre-built simulation-based courses in HPE Software that can be accessed by users anytime, anywhere.

ART content provides easy access to self-paced learning content enabling your users to not only dive into an online course, but also to gain direct access to individual components to quickly master specific tasks.

- Access printable job aids targeted towards specific application tasks.
- View or practice a task in a simulated environment.
- Experience full learning with key terms and concepts, product demonstrations and self-assessments by viewing the entire course.

Regardless of which route chosen, users will gain an understanding of the important key concepts, as well as gain competency in both the navigation and functionality of the application.